

## **Guide lines to submit the samples**

The samples should be submitted in the prescribed analysis requisition form indicating the information called for as well as your special requirement, if any. Please send the samples along with requisition form and address the same to:

**The Head,  
ICP Section,  
CSIR-Central Electrochemical Research Institute (CECRI),  
KARAIKUDI - 630 006.**

Contact Phone Nos. 04565-241474, 241522, 241533  
Email ID: [cecricp@gmail.com](mailto:cecricp@gmail.com), [drsureshbapu@rediffmail.com](mailto:drsureshbapu@rediffmail.com)

- Only on receipt of the application request along with the samples, they will be registered for analysis and taken up for measurement **as per the seniority/queue of the users** of the instrument concerned.
- As soon as the analysis is over, ICP section will contact the user either by phone or mail.
- While submitting samples for more than one analysis separate samples are to be sent for each facility.
- The results/spectra will be sent to the users on receipt of Demand Draft (DD).
- **Advance DD will not be entertained.**

### **Mode of Payment**

Payments are to be made only by crossed demand draft (DD).

The DD must be drawn in favour of:

**The DIRECTOR, CECRI, KARAIKUDI**

Payable at KARAIKUDI in any nationalized bank and must be sent to:

**The Head,  
ICP Section, CSIR-CECRI,  
Karaikudi - 630 006.**

Please note that in the event the DD amount/payment received is more than the actual analyses charges incurred, it will NOT be possible to refund the excess amount paid.

### **Revised Analysis charges:**

**Analysis charges at CSIR-CECRI, Karaikudi have been revised from 1<sup>st</sup> September 2014. All samples received up to 31<sup>st</sup> August 2014 will be charged at the old rates. Any samples received thereafter will be charged according to the new rates.**